



**Stockton-on-Tees**  
 BOROUGH COUNCIL

<b>STOCKTON-ON-TEES SAFEGUARDING VULNERABLE ADULTS COMMITTEE</b>	
<b>Thursday 14 July 2011 09.00 – 12.00 Venue: Education Centre</b>	
<b>Present:</b>	
Sean McEneaney - Chair	Head of Adult Operations
Paul Green	Adult Safeguarding Coordinator SBC
Ian Weddle	Interim Adult Safeguarding Coordinator SBC
Jim Beall	Cabinet member (Adult services and health), SBC
Peter Seller	Head of Children and Young People's Strategy
Terry Elliott	First Contact Manager, SBC
Mick Walker	Business Manager, Tees-wide SVAB
Tracy Bell	(On behalf of Les Jones) Community Safety, Fire Brigade
Steve Young	(On behalf of M Williams), Stockton Police
Simon Walker	Police Vulnerability Unit
Janet Hayes	Commissioning Manager (Training) SBC
Pat Haslam	Head of Social Work and Mental Health
Judy Wormack	Senior Nurse, TEWV Trust
Kevin Richards	Emergency Duty Team, SBC
Christine Brown	Policy Lead Adult Safeguarding NHS Tees

Pauline Townsend	(On behalf of Cath Siddle) UHNT	
Allsion Agius	Executive Director Catalist	
Lauren Hough		
Marilyn Poole	(On behalf of Jocelyn McIntyre) Tees Achieve	
Andrew Thomas	QH Manager, SBC	
<b>Apologies:</b>		
Jane Humphreys	Corporate Director of CESC, SBC	
Liz Hanley	Head of Adult Strategy	
Mike Cane	Detective Inspector, Vulnerability Unit	
Lesley Thirlwell	NEAS	
Cath Siddle	UHNT	
<i>Minutes taken by:</i>		<i>Margaret Deighton</i>
Agenda Item		Action
1 & 2	<p><b>Introductions and Apologies:</b> Introductions were made and apologies accepted.</p> <p>It was suggested that name plates are used at future meetings.</p>	
3	<p><b>Minutes of the last meeting: 14<sup>th</sup> April 2011</b> Points noted:</p> <ul style="list-style-type: none"> <li>Allison Agius was present at the last meeting but omitted from attendee list.</li> </ul> <p>With that amendment minutes of 14<sup>th</sup> April 2011 were agreed as an accurate record.</p>	
4	<p><b>Matters arising:</b></p> <ul style="list-style-type: none"> <li><u>Update of Radio Campaign</u> Joint North East campaign by all 13 authorities, with funding from ADASS. Website and materials common for the entire North East region. Analysis of pre/post figures has not been received. Stockton has seen an increase in alerts but this is not necessarily linked to campaign as there has been national TV publicity about abuse in hospitals at the same time.</li> </ul>	

	<ul style="list-style-type: none"> <li>• <u>Domestic Violence Away Day</u> Action plan is in the process of been developed, scoping exercise underway.</li> <li>• <u>Information Sharing Protocol</u> Protocol has been presented to the Teeswide Board, agreed by Fire Service to “localise” it to SBC. Work ongoing to reword to meet Stockton on Tees polices. To be brought to next meeting.</li> <li>• <u>Adult Structure Review</u> Review progressing to timescales. Appointed to service manager posts: Glynn Roberts, Service Manager South Angela Connor, Service Manager North Brett Bardsley, Team Manager, Safeguarding and review, Steve Phillips South, Carol Tinkler North.</li> </ul> <p>Preference exercises for SW to teams, recruitment or backfilling will be the next strand to be completed including the safeguarding team</p> <p>Revised structures going live 1<sup>st</sup> week in September 2011. Locations are currently been examined, as teams will be larger in numbers, if buildings are not available in the timescale, virtual teams will be in place.</p> <ul style="list-style-type: none"> <li>• <u>Training</u> Janet Hayes stated that the electronic copy of training update was not sent out with last meeting minutes.</li> </ul> <p><u>AOB</u> Paul Green updated the meeting on the ADASS funding, monies already identified, for persons with hearing and speech and language difficulties. Allison Agius, explained that Catalist as a voluntary agency would have to examine their funding and would have to re-evaluate their initiatives. Jim Beall requested if any funds where available, in response Sean stated that SBC were focusing on mandatory training for staff. Peter Sellar stated that a link could be made to Children’s service on common themes.</p>	SMcE
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5	<p><b>Warmth Initiative</b></p> <p>Tracy Bell, Fire Service Community Well Being Manager gave an update to the meeting on behalf of Les Jones.</p> <p>Explanation of initiatives available and advocates within their team. The service is expanding to work with PCT's and hospital discharge processes to identify situations where services can be put in place re warmth initiative programme.</p> <p>Mick Walker also added to the discussions, that Teeswide links are to be made into safer discharge procedures in Acute Trusts and paperwork will be changed to address this. Other funding streams being examined to help to support the campaign.</p> <p>Work is also ongoing with Cleveland Police and NEAS, to ensure all services are aware of the initiatives in place regarding "warmth" so referrals can be identified and put forward.</p> <p>On 3/10/2011 Fire Service is launching "Warm Week", visiting local hospitals, with information for the public.</p> <p>A new co-ordinator has been appointed to post to lead on the project. Volunteer's network for the Fire Service will also be involved in promoting the awareness campaign.</p> <p>Discussions took place around the funding issues, Chris Brown to discuss with Public Health Leads, Jim Beall advised he would take back to SBC councillors to make them aware of the funding issues and fuel poverty within the area. Allison Agius offered to help support the scheme by making advertising space available in their leaflets.</p> <p>All at the meeting agreed this is a unique scheme in the country and the North East is very fortunate to be running this in our area.</p>	CB/JB/AA
6	<p><b>Disability Hate Crime Presentation</b></p> <p>Copy of the presentation tabled by Insp. Steve Young, Cleveland Police.</p> <p>Cleveland Police are using Stockton for a pilot scheme due to go live on 31/07/2011 There is a basic remit that any police officer who comes across any member of the public over 18 years of age will follow new set criteria and will be proactive in identifying "At risk" persons throughout any means of engagement. This will help to reduce risk of harm to persons at risk.</p> <p>PC Mandy Matthews has been seconded for 6 months to take up the post of coordinator to collate the new scheme. A tier system of risk will be used to help establish the level of risk at person is deemed at; this</p>	

	<p>will enable the police to refer to the appropriate agencies. (Tier System was explained). Key Stakeholders will hold monthly meetings to gain strategic responses / outcomes.</p> <p>After discussions the Committee agreed that an urgent meeting was needed outside today's meeting to discuss the role of SBC to identify how links with the pilot will be implemented prior to the implementation date. All senior persons involved to attend. (Date to be confirmed).</p> <p>Police had initially spoken with Jane Humphreys, who agreed in principal for the police to lead on this initiative. Sean to pick up and discuss with JH on her return from A/L.</p> <p>To be brought back to next Board meeting in October. Inspector Steve Young to be invited to attend.</p>	<p>PG/IW/SY Health &amp; Social Care</p> <p>SMcE</p>
7	<p><b>Statement of Government Policy on Adult Safeguarding</b> Sean talked to this paper, policy objectives is to look at key principles which SBC can benchmark good practice in business plans. Presented to the Board for information only.</p> <p>Paul Green asked the Board to consider points raised around User/Carer representation on the Committee. It was suggested that dialogue with "Links" to be opened, and if persons are already on the Teeswide Board can they be seconded onto the Stockton Board? Paul Green to carry out a piece of work to look at issues. To report to next Board meeting.</p>	<p>PG</p>
8	<p><b>Activity Report</b> Andrew Thomas tabled a summary paper (updated version to be sent out with minutes). This is inline with the Government returns which had been submitted for the year 2010/2011. Further analysis is to be carried out on Alerts received. Members requested that the figures be presented in a more readable and understandable format. Paul Green agreed to carry out a piece of work to gain a different framework of presenting the figures regarding where alerts came from. Discussions took place around activity across the Tees area, as these figures are no longer presented to the Board, and no comparisons are available. Mick Walker is to arrange a meeting with other authorities to discuss</p>	<p>PG</p>

	consistency of reporting to compare the Tees boroughs.	MW
9	<p><b>Mental Capacity Act Update</b>  Ian Weddle updated the meeting. Report was circulated.</p> <p>Discussions re scale of DoLs activity, no other authorities had reached the predicted split of 80:20 between LA and health that we are aware of.</p> <p>Concerns were raised by the Acute Trust on Best Interest Assessors decisions on acceptance, and the inconsistency of decisions undertaken.</p> <p>New IMCA provider has now been commissioned. Paul Green has met with the company and he advised that leaflets were available.  Janet Hayes stated awareness training will be made available.</p> <p>Within the code of practice it is possible to appoint an IMCA to a Safeguarding concern, involving a vulnerable adult with impaired capacity.  A Teeswide meeting will be held with Safeguarding leads and the new IMCA provider to clarify the use of IMCA's in Adult Safeguarding on Teesside.</p>	
10	<p><b>Standing Items</b></p> <p><u>Tees-wide Safeguarding Vulnerable Adults Board business manager update – Mick Walker</u></p> <ul style="list-style-type: none"> <li>• Business plan now finalised, objectives reduced to six.</li> <li>• On 25//06/2011 Strategic meeting held, all partners approved Business Plan.</li> <li>• Work programme and sub groups all deemed to be necessary.</li> <li>• On 22/07/2011 leaders of sub groups to meet and assign tasks to sub groups from the Business Plan, cross working to be engaged.</li> <li>• Agreed that the Teeswide Annual Report format will be circulated to incorporate reports from other agencies. Timescales to be identified.</li> <li>• Membership of Board has been examined, to</li> </ul>	

	<p>streamline membership.</p> <ul style="list-style-type: none"> <li>• Next meeting of Teeswide Safeguarding Board is September 2011.</li> </ul> <p><u>Adult Safeguarding and the NHS – Chris Brown</u></p> <ul style="list-style-type: none"> <li>• SHA regional network, policies documents by DoH, work ongoing.</li> <li>• NHS/Safeguarding PREVENT policy now completed</li> <li>• Local activity: Panorama programme on Castlebeck Care, lots of work ongoing, SHA have asked for assurances.</li> <li>• SHA initiatives: DoH regional toolkits looking at untoward incidents, to be looked at locally, meeting planned in August, outcomes to be taken to Tees policy group to clarify the NHS clinical governance and LA Safeguarding interface.</li> <li>• An increase in referrals through Safeguarding regarding bad hospital discharges to the Community and Independent Care Sector. Ongoing work around discharges being undertaken. To respond to Paul Green re clarity of issues. Initial meeting to be convened to discuss further.</li> </ul> <p><u>Training – Janet Hayes</u></p> <ul style="list-style-type: none"> <li>• Great amount of training held over the last year. Pilot on new Tees Commissioners advanced training from Bondsolon was held with a number of experienced staff attending, to be further rolled out to new Safeguarding team staff.</li> <li>• <u>IMCA training</u> to be taken forward.</li> <li>• <u>Best Interest training</u> A further set of nominations to be made by September 2011. Staff applying will need to be released by management to undertake the training.</li> </ul>	<p>CB/PG/MW</p> <p>CB/PG</p>
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	<p><u>Future Agenda items for Committee</u></p> <ul style="list-style-type: none"> <li>• Committee members to consider and submit prior to next meeting: <ul style="list-style-type: none"> <li>- Business Plan for SBC 2011/12</li> <li>- Links into Teeswide Safeguarding Board</li> </ul> </li> </ul>	All Chair Chair / PG/MW
11	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• Jane Humphreys will take over the role of Chair of Stockton Committee from October 2011.</li> </ul> <p><u>Ian Weddle:</u> Brought to the attention of the Committee the ongoing issues around Southern Cross Healthcare and the returning of care homes to the landlords of buildings. Sean McEneaney informed the Committee that SBC have contingency plans in place. Presently SBC have capacity in Care Homes to accommodate all persons on a number basis. There will be pressures / challenges regarding clients on nursing packages. Southern Cross has flagged up viability issues with other authorities, but has not approached SBC as any potential closures of care homes. In line with ADASS, all residents are to receive a letter today to assure them SBC will continue to work in their best interests and to reassure them that there is no indication of any home closures in our borough. Advocates and other representatives will be notified in due course. Government have given assurances that no clients will be left homeless or vulnerable due to the collapse of Southern Cross Healthcare.</p> <p><u>Sean McEneaney:</u> Meeting held with Lesley Thirlwell, NEAS, due to work pressures it has been agreed she will no longer be attending SBC Committee meeting but will attend only the Teeswide Committee. Funding has been identified for recruiting to a new post.</p>	
12	<p><b>Date and Time of next meeting:</b></p> <p>Thursday 6 October 2011, 9.00am, Education Centre, Norton.</p>	